



OPENING the Lodge

(Revised May 2021)

Always feel comfortable to call Pamela Woodman for instructions or guidance

Mobile – 0488 159 888 – at any hour

ELECTRICITY

All switches are INSIDE the Lodge - do NOT touch the switchbox on the outside wall.

Switchboard is on the Bedroom level, opposite Bedroom 4, behind a grey metal door.

There are three banks (groups) of Circuit Breakers.

They are ON when the lever points to the CENTER of the cabinet.

Turn on ALL (or according to your requirements) – switches are labelled.

HEATING & HOT WATER

Heating and Hot water come on when electricity is turned on.

You no longer need to touch the heating controls in the "Men's Shed". (i.e. where the hot water tanks are located)

Hot Water

Hot Water should flow in about 30 minutes.

Heaters – (Radiators) - Common Areas & Rooms

Please use your COMMON SENSE to conserve energy.

WINTER

ALL heaters are left ON during the extended Winter period.

It takes about four days before all areas of the Lodge are comfortably warm.

Thermostat setting for individual room heaters is best set about "1.5".

Underfloor heating thermostats – suggested setting 20°C

Only turn off during Winter if instructed by Pam Woodman.

SUMMER

Ensure areas and rooms that DO NOT REQUIRE HEAT are OFF.

WATER

Nothing to do. The water is already on.

OUTDOOR FURNITURE

This is left on the verandah - we have dispensed with chaining it together.

BARBEQUE

This is left on the verandah – WARNING – Cover MUST be tied on or removed inside.

UMBRELLA

Stored under bench seat near sound system.

Put this card away in Lodge Captain's Cupboard





LEAVING the Lodge

Always feel comfortable to call Pamela Woodman for instructions or guidance Mobile – 0488 159 888 – all hours

WINDOWS SHUT & LOCK ALL Bedroom, Bathroom & Loft windows.

BLINDS CLOSE ALL – Bedroom, Lounge & Dining Rm.

DOORS - Internal SHUT ALL Bedroom & Bathroom Doors

DOORS - External LOCK Following FIVE doors

Test secure by attempting to open from outside

1. Basement Wood room external door

Because these are Fire Exits the Internal Handles always operate.

2. Verandah door near dining room

Verandah door near sound system
 Bedroom level outside Bedroom No. 5

TEST with External Handle to make sure the door is locked.

5. Front Door (pull HARD to ensure closed – then give it a good shove to check lock is engage)

OUTDOOR FURNITURE

This is left on the verandah - we have dispensed with chaining items together.

BARBEQUE Cover & Tie Down with line which is attached to base

HEATING

WINTER

ALL heaters are left ON during the extended Winter period. Set at about "1" It takes about four days before all areas of the Lodge are comfortably warm.

Only turn off if instructed by Pam Woodman.

SUMMER

Ensure areas and rooms that do not require heat are OFF.

ELECTRICITY

All switches are INSIDE the Lodge - Do NOT touch the switchbox on outside wall.

Switchboard is on the Bedroom level, opposite Bedroom 4, behind a grey metal door.

TURN OFF three Main Switches at top left of each of the switch banks. Push left.

Leave individual Circuit Breakers (switches) ON. (This is a new procedure from May 2021)

WATER FLUSH All toilets

CHECK All Bathroom & Shower taps are TURNED OFF.

REFRIGERATOR, FREEZER & DISHWASHER

Leave all three OPEN. Prop open doors of Refrigerator AND Freezer with bar stools. Do not change switches on or behind fridge; these stay ON.

WOOD & FIRE Wood Baskets FULL and Fire SET.

THEN – Turn over this card & leave on Dining Room table for next guests

Make sure FRONT DOOR is properly CLOSED

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